

# Megan Louise Alvizo

Waterloo, ON | +1 647-535-4492 | [alvizomeganlouise@gmail.com](mailto:alvizomeganlouise@gmail.com)

## EDUCATION

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### **BMath/BBA Double Degree**

*University of Waterloo & Wilfrid Laurier University*

September 2025 - Present

*Waterloo, ON*

### **IB Diploma Program**

*St. Thomas Aquinas Catholic Secondary School*

September 2021 - June 2025

Relevant Coursework: Business Communications, Microeconomics, Macroeconomics

## EXPERIENCE

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### **Web Designer**

*Develop For Good*

May 2026 - Present

- Designed and developed a user-centered website for a nonprofit client, translating wireframes into high-fidelity designs to improve engagement for young adults ages 16 to 25.
- Collaborated with cross-functional teams and stakeholders to research user needs, iterate on design solutions, and deliver an intuitive platform aligned with the organization's mission.

### **Assistant Instructor**

*Kumon Math & Reading Centre*

May 2022 - Present

- Maintained confidential academic records and progress documentation for up to 40+ students.
- Assessed performance data to identify learning gaps, escalate concerns to supervisors, and adjust learning plans.
- Communicated assessment results and recommendations to parents and academic staff, ensuring clarity and alignment.

### **Marketing & Social Media Intern**

*ALS Double Play*

January 2026 - April 2026

- Managed content documentation and scheduling to ensure accuracy and compliance with brand standards.
- Tracked engagement metrics and identified performance trends to support strategy recommendations.
- Coordinated with organizational stakeholders to gather information, resolve inquiries, and support events, campaigns, email communication, asset filing, and recordkeeping.

## RELEVANT SKILLS

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**Programming Languages:** Python, HTML/CSS, Racket

**Design & Prototyping:** Figma, UI/UX Design, Wireframing, Website Prototyping, Information Architecture, Canva

**Technical Tools:** AI Tools, Stitch, Lovable

**Business:** Market Research, Strategic Analysis, Product Design, Problem Solving, Pitch Development

**Languages:** English, French

## EXTRA CURRICULARS AND ACHIEVEMENTS

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- Facilitated onboarding, outreach, and weekly programming logistics for 70 incoming first-year students as Frosh Cell Leader with Chinese Christian Fellowship.
- Supported event planning, communications, and 2 cultural initiatives as First-Year Executive for the Filipino Student Association, including social media content production.
- Led a team of 6 on the Raider Runway CAS Project and helped raise 450+ clothing donations for a local charity.
- Designed and tested mechanical components for VEX V5 under technical and rule-based constraints, while documenting build processes and performance data.
- DELF B2 French Diploma.
- First Year Leadership Certificate - Lazaridis School of Business & Economics.
- Career Development Certificate - Lazaridis School of Business & Economics.
- Engineering Immersive Experience - McMaster Engineering Community Outreach.
- Music Award, 2022.